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Financial Policy

In an effort to reduce costs, increase efficiency and maintain a high level of professional care, we have a financial policy that patients and office personnel must adhere to.

Our office financial policy is as follows:

- I. We accept payment by cash, check, all major credit cards and CareCredit.
- II. As a courtesy, we will gladly process your insurance claim. However, any estimated deductibles, co-payments and secondary coverages will be due at the time of visit.
- III. Although our office will assist you in processing your insurance claims, please understand it is your responsibility to satisfy any account balance in full for all services rendered. We can typically estimate your out-of-pocket portion prior to your appointment, but be aware that when dealing with insurance this is always an estimate.
- IV. We are a very busy practice and often have a waiting list for appointments. Because of this, we require at least one full business day notice to reschedule or cancel. There is a fee of \$25-50 (depending on the amount of time reserved) for short notice cancellations and broken appointments. Excessive short notice cancellations and broken appointments can lead to dismissal from the practice.

If you have any questions regarding these financial policies, please do not hesitate to speak to our office personnel. We are here to help you in every possible way.

Signature of Patient or Responsible Party

Date

Print Patient Name

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